

<b>Policy Subject</b>  FOREIGN EXCHANGE STUDENTS	<b>Location Code</b>  501.6	<b>Adoption Date</b>  7/7/82
	<b>Rescinds/Amends</b> Amended 7/13/87 Amended 11/14/94 8/14/95, 1/12/04	<b>Adopted</b>

The waiving of tuition for students from an approved foreign exchange program that meet the standards established by the board of education shall be considered on an individual basis in the order applications are received to the superintendent’s office. It is required that host families of foreign exchange students have at least one child (son/daughter) who attends Norfolk Senior High School, or, a student will be assigned by the organization (agency) to be a “host student” to the exchange student. The maximum number of tuition waivers allowed for foreign exchange students in any school year will be five (5).

The Board of Education encourages foreign exchange students from several different countries to enrich cultural experiences for our resident students as well as those of the exchange student. Therefore, only one student from each country, meeting our foreign exchange student standards, will be accepted prior to July 15<sup>th</sup> of each year. After July 15<sup>th</sup> and prior to August 1<sup>st</sup>, duplicate country applications will be accepted until the maximum limit of 5 students is attained.

Standards for Foreign Exchange Students:

1. All applications and related materials must be completed and submitted by August 1 prior to the start of the fall term.
2. No student will be enrolled until all student record information has been cleared through the offices of the director of student services and the principal of the senior high school. Information such as student’s name, nationality, age, school records, sponsor’s name and address, etc. shall be provided. Students must comply with physical examination and immunization requirements.
3. Exchange students must agree to abide by the policies and regulations of the school district of Norfolk and Norfolk Senior High School.

4. All foreign exchange students who are enrolled in the Norfolk Public Schools must be able to demonstrate proficiency in conversational English skills as determined by school personnel using standard criteria in a phone conversation. (Standardized questions will be used and developed by the Director of Student Services' Office.)
5. Foreign exchange organizations or agencies must be able to give wide services and have an agent living within a 45 mile radius of Norfolk.
6. All costs of the foreign exchange program are the responsibility of the sponsoring program, the exchange students (or their parents), and the host family. This includes any local costs which are normally assumed by students enrolled in school (All other expense or costs must be specified by the foreign exchange organization; i.e., payment for extra tutoring, etc.)
7. Foreign exchange students will be encouraged to visit and share information about their "home country" with as many district schools as is permissible by our attendance policy or their classroom academic performance.